



## **Joint Occupational Health & Safety Committee**

**Wednesday April 9, 2025, 2:00 pm to 3:15 pm**

**Location – Support Services Building 4220**

### **MINUTES**

**Start Time: 2:00 pm**

**1. Land Acknowledgement**

**2. Approval of the Agenda**

- Approved.

**3. Approval of Minutes from previous meeting (March 12th, 2025)**

- Approved.

**4. Business arising from previous meeting.**

**4.1 Campus Updates**

- Director, Health Safety Well Being presented an update on campus activities
- A Health Fair is planned for May 2025 at Alumni Hall
- Initial work to incorporate the biological hazard permit management system into the Worksafe@Western platform beginning.
- Community access locations for sharps drop are being installed in targeted washroom locations in UCC and WSRC.
- An audit of training records will be completed at the end of April and reported to the committee at the May 2025 meeting.
- UWOSA representative observed that there has been an increase in people smoking on campus areas contravening the smoke free campus policy.

**5. Review and Assess Trends**

**5.1 Accident/Injury Report**

- Reported incidents 2025 , 122 incidents have been reported on campus: 79 First Aid related incidents, 14 Lost Time related incidents, 24 Health Care related incidents and 5 Near miss/Hazard reports.
- The committee reviewed 38 incidents that occurred in March
- Monthly incident rates were compared to historical data (3- and 5-year averages) for this month on campus.

**5.2 Critical injuries**

- None to report

**5.3 Workplace Inspections**

- A summary of inspections completed Mar 7<sup>th</sup> - Apr 3<sup>rd</sup> 2025 were made available

to the committee.

- Reportable Items
  - 5 items were issued corrective for action by units from the recent inspection cycle.
  - Inspections occurred in the 8 buildings (17 units) on campus
- Past due action items
  - 5 items are past due from previous inspection cycles.
  - Assignees for the past due items have communicated progress of corrective actions or HSW has had follow up review.
- Facilities Development and Engineering are working on the summer construction plans for corrections in outdoor tactile surfaces to fix potential hazards related to damaged areas.

#### **5.4 Work Refusals**

- None to report.

#### **5.5 Safety Recommendations Submitted to the JOHSC**

- None to report.

#### **5.6 Workplace Violence and Harassment Report (Bill 168)**

- None to Report

### **6. New Business**

#### **6.1 Ministry of Labour – Site visit**

- The Ministry of Labour, Immigration, Training and Skill Development (MLITSD) attended March 2025 to investigate a concern related to musculoskeletal disorders in ACVS.
- MLITSD was provided documentation related to ergonomic assessments, worker training and injury reports that occurred in the unit in 2024 and 2025.
- No orders were issued to Western from the site visits.
- UWOSA representative inquired to Director HSW regarding access to third party reports completed in December 2023 staff in ACVS areas.

#### **6.2 Occupational Hygiene Testing**

- Committee reviewed reports for areas in Dental Science building that support the teaching and learning in Schulich Medicine and Dentistry programs.
- Testing was completed in December 2024. Reports verify that the use of products in various areas did not pose risk to workers or students who use the areas.

#### **6.2 WSIB-HSEP**

- Committee was updated as it relates topics selected for WSIB-HESP. Hazard Control – Basic and Slip Trip Fall – Prevention
- Nearing completion for submission to WSIB (due in May 2025).
- New elements for these topics are being checked and acted upon as part of the workplace inspection programs, unit procedures and worker training and evidence supporting the programs will be reported to the WSIB.
- Committee discussion on training requirements for new programs to support community safety. Strategies to increase completion included adjusting or adding required training frequencies to existing training, directed

communications to groups with training gaps, packaging training information into quick update formats for distribution.

## **7. Adjournment**

**End Time:** 2:48 pm

## **Upcoming Meeting Dates**

**2025- May 7<sup>th</sup>, June 18<sup>th</sup>**

Worker Representatives (Attendees in bold)

**Cleusa De Oliveira, UWOSA**

**Darryl Stanley, CUPE 2361**

Felix Lee, UWOFA

**George Dugbartey, PSAC 610**

**Gurpreet Dhani, PMA**

Jeff Van Haarlem, OPSEU

Lesley Oliver, PMA (Alternate)

**Lewis Pellar, IUOE**

**Mike Parker, UWOSA**

Matthew Anderson, CUPE 2692 (Alternate)

Peter Chidiac, UWOFA

Sandy Paiva, CUPE 2692

Stephen Crowe, IUOE (Alternate)

Employer Representatives

**Bryan Wakefield**

**Craig Clifford**

**Chris Bumbacco**

Mike Gaylard

Resources

Jane O'Brien

Jean-Claude Aubin

**Kyle Pollard**

**Louise Koza**