



Joint Occupational Health & Safety Committee

Wednesday June 26th , 2024, 1:15 pm to 2:30 pm

Location – Support Services Building 4210

MINUTES

Start Time: 1:15 pm

1. Land Acknowledgement

2. Approval of the Agenda

- Tabled items include the WSIB-HSE program committee feedback and JOHSC Terms of Reference review
- Approved.

3. Approval of Minutes from previous meeting (May 22nd , 2024)

- Approved with Amendments.

4. Business arising from previous meeting.

4.1 Campus Updates

- Convocation activities have kept campus busy. This includes workers from many areas including some who volunteered to make the events a success. Western Special Constable Services, Parking, Hospitality, Office of the Registrar, Bookstore to name a few areas where workers supported this effort for nearly 2.5 weeks. All delivered while allowing for respectful demonstrations and gatherings.
- Brescia University College has pockets of workers in the buildings and is ready to be inspected by Western Facilities Management and Health Safety and Well-Being over the summer.
- HSW Director reported that a recruitment for a Health and Safety Consultant / Radiation Safety Officer is underway and move toward an offer of employment
- Worksafe at Western continues to expand by implementation ability to maintain secured inventories of controlled drugs used by Veterinarian Services and researchers.
- Gender based safety initiatives can be funded with use of the “Women’s Safety Grant/Campus Safety Grant, a pool of applications is being assessed. Please encourage your constituents to submit a proposal.
- Occupational Health Physician has returned to full Occupational Health duties after a temporary secondment with Student Health.
- A proposal to decommission the hazardous waste transfer facility near TEB has been initiated. This will require working with the Ministry of Environment to complete.

4.2 Ergonomics Risk Assessment for Animal Care Workers

- Director HSW reported that the job demands for Animal Care Technician 1 and Animal Care Technician 2 positions have been updated to reflect the physical demands
- Job demands assist with on boarding of new personnel or if accommodations are under consideration
- UWOSA Rep asked about items in the summary of recommendations from CBI related to engineering control options and use training. Director HSW indicated that considerations for engineering controls have been invested into the design of most recent building and training on material handling is available. For site specific tasks the unit will be responsible for training workers in any updated techniques. The Director will report back on the training initiatives in this area.

4.3 Ministry of Labour Immigration Training and Skill Development Initiatives

- HSW provided an update that the Public Sector Health and Safety Association (PSHSA) will be updating our training modules for WHMIS to reflect legislative changes.
- It is advised that workers in areas with hazardous products refresh training regularly to maintain compliance.

4.4 Health and Safety Excellence Program

- Item Tabled

5. Review and Assess Trends

5.1 Accident/Injury Report

- As of the end of May 2024, 152 incidents have been reported on campus: 97 First Aid related incidents, 22 Lost Time related incidents, 22 Health Care related incidents and 11 Near miss/Hazard reports.
- The committee reviewed 12 incidents that occurred in May, 1 Lost Time, 2 Health Care, 7 First Aid and 2 Hazard Reports/Near Miss
- Monthly incident rates were compared to historical data (3- and 5-year averages) for this month on campus

5.2 Critical injuries

- 2 Critical injuries were reported to the committee. Investigations were completed by Western HSW and local supervisors.
- The committee discussed internal notification procedures for potential critical injury events which do not meet the threshold for reporting to Ministry. This included use of Emergency Response page system and how to advise if a scene is required to be held or released.

5.3 Workplace Inspections

- A summary of inspections completed between May 22nd and June 20th was presented.
- Reportable Items
 - 174 orders were issued for action by units from the recent inspection cycle.
 - 77 actions are closed, and 97 actions are open.
 - 13 units were inspected with 11 buildings.
- Past due action items

- 12 items are past due from previous inspections. It was noted that many of these items have been completed but the responsible person has not documented the results in the inspection system. HSW has communicated with these members and leaders to take steps to finalize the open orders.

5.4 Work Refusals

- None to report.

5.5 Safety Recommendations Submitted to the JOHSC

- None to report.

5.6 Workplace Violence and Harassment Report (Bill 168)

- None to report.

6. New Business

6.1 JOHSC Terms of Reference Review

- Item Tabled

6.2 JOHSC meeting schedule

- Committee discussion on dates for standing meetings between August 2024 and June 2025

7. Adjournment

End Time: 1:57 pm

Upcoming Meeting Dates

Worker Representatives (Attendees in bold)

Andrew Flegel, CUPE 2361 (Alternate)

Caitlin Corcoran, UWOSA

Vacant, SAGE

Cleusa De Oliveira, UWOSA

Darryl Stanley, CUPE 2361

Felix Lee, UWOFA

George Dugbartey, PSAC 610

Gurpreet Dhani, PMA

Jeff Van Haarlem, OPSEU

Lesley Oliver, PMA (Alternate)

Lewis Pellar, IUOE

Peter Chidiac, UWOFA

Sandy Paiva, CUPE 2692

Stephen Crowe, IUOE (Alternate)

Employer Representatives

Bryan Wakefield

Craig Clifford

Chris Bumbacco

Mike Gaylard

Resources

Jane O'Brien

Jean-Claude Aubin

Kyle Pollard

Louise Koza